

Instructions for obtaining a Zoning Permit from Le Sueur County to build a deck at Kamp Dels.

- The County requires a maximum deck size of 300 square ft.
- Permit applications need to be completed and filed with the County.
- Permits can be submitted via mail, email, fax, or in person. If applying in person call ahead to make an appointment.
- The Permit fee is **due upon submission** of the permit application.
- Turn in one copy of the zoning permit to Kamp Dels and keep a copy for yourself.
- The minimum distance to other trailers and deck is 10 ft.

Instructions for filling out the Zoning Permit Application. You only need to fill out the highlighted areas.

1. Fill out your name, address, phone number and email. If you do not have an email leave the email area blank.
2. Enter your contractor's information or put "self" if you are building the deck yourself.
3. In the Project Description field describe what the project is. *Example: 10ft by 10ft deck abutting camper.*
4. On page 2 check the Type of Project box for new construction or relocation within the campground.
5. In the Structure Dimensions field enter the length, width, and height in the highlighted areas.
6. The required additional documents are located on page 3. Site plans, building plans and erosion control addendum are the forms required.
7. The Fees are highlighted on page 3.
8. Obtain a Kamp Dels owner's signature. Kamp Dels will also need to sign your site plans from step 6 above.

Mailing Address

Le Sueur County Environmental Services
Address: 88 S. Park Ave. Le Center MN 56057
Office: 507-419-0306
Fax: 507-357-8541
Email: envrionmentalservices@co.le-sueur.mn.us

Physical Address

Le Sueur County Environmental Services
Address: 88 S. Park Ave. Le Center MN 56057

Note: Environmental Services has moved to the second floor of the Government Center (Historic Courthouse).



ENVIRONMENTAL SERVICES

Mailing Address: 88 South Park Avenue, Le Center, MN 56057
Physical Address: 88 South Park Avenue, Le Center, MN 56057
Phone: 507-357-8538 environmentalservices@co.le-sueur.mn.us

Zoning Permit Application – Construction or Placement of a Structure

Applicant:	Phone number:
Email Address:	

Landowner:	Phone number:
Email Address:	

Applicant Mailing Address:		
City:	State:	Zip Code:

Site Address:		
City:	State: MN	Zip Code:

Parcel Number:		
Township:	Section:	¼ - ¼ or Gov. Lot #:
Subdivision Name:		Campsite Lot#

Contractor:	License number:
Mailing Address:	Phone number:
Email Address:	

Project Description:

Approximate Finished Value of the Project: _____

Landowner Agreement:

I hereby certify that I am either the owner of the subject property or have been authorized on behalf of the landowner to apply for this permit. I have read this application and swear the submitted information is true and correct. All provisions of the laws and ordinances governing this work will be complied with whether specified herein or not. I fully understand that the granting of a permit does not presume to give authority to violate or cancel the provisions of any state or local laws regulating construction or the performance of construction. I understand the information I provided for this application will be utilized to determine suitability under the ordinances of Le Sueur County and any omissions or erroneous information provided may result in the permit not being issued. I also understand that by applying for this permit, I grant Le Sueur County Environmental Services Department staff authority to access the above property for inspections throughout the application and permitting process.

Printed Name of Landowner or Contractor Date

Signature of Landowner or Contractor Date

Signature of Campground Representative Date



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Type of Project:

- Addition
- Repair
- Relocation Within the Campground
- New Construction

Proposed Use:

- Agricultural
- Residential
- Commercial
- Industrial
- Other _____

Sewage Disposal:

- Municipal Connection
- SSTS (Subsurface Sewage Treatment System)
- Individual SSTS
 - Cluster SSTS
 - Holding Tank

• Date of most recent Septic Compliance Inspection: _____

Water Supply:

- Municipal Connection
- Community Well (15+ Connections)
- Private/Shared Well
- On-site location
- Off-site location _____

Parcel Size:

Parcels less than 5 acres calculate area of **All accessory structures** TOTAL: _____ ft²

Total maximum accessory structure size & height allowed:		
Lot size less than 1 ac	2,000 sq. ft.	20' Peak Height
Lot size 1 - 1.99 ac	3,600 sq. ft.	20' Peak Height
Lot size 2 - 4.99 ac	4,000 sq. ft.	25' Peak Height

Structure Type:

Structure Dimensions:

- Would this structure be used to house livestock? _____ If yes, how many? _____
- Deck Length: _____ Width: _____ Height: _____
- Porch Length: _____ Width: _____
- Water-Oriented Length: _____ Width: _____ Peak Height: _____
- Attached Garage Length: _____ Width: _____ Peak Height: _____
- Detached Garage/Shed Length: _____ Width: _____ Peak Height: _____
- Dwelling Length: _____ Width: _____ Peak Height: _____
- Grain Bin # of Bedrooms: _____ Square ft. (Main level): _____
- Warehouse/Business Diameter: _____ Bushels: _____ Peak Height: _____
- Pool Length: _____ Width: _____ Peak Height: _____
- Other _____ Length: _____ Width: _____ Depth: _____ Peak Height: _____

Shoreland Data:

- If the proposed project is located in a Shoreland District, please indicate the lowest floor of the proposed project and complete the table below:
 Slab on Grade Basement Crawl Space Deck Post / Ground Surface Interface
- Use the table below to calculate the Impervious Surface coverage for your property.

Hard Surface Item	Square Footage	Hard Surface Item	Square Footage
Roofline of House		Parking Area(s)	
Roofline of Garage		Misc. Structure(s)	
Roofline of Shed(s)		Walkway(s)	
Deck(s)		Outdoor Stairs	
Patio(s)		Retaining Wall(s)	
Driveway		Other	
TOTAL:			

- Total Impervious Surface: _____ ft² Total Lot Size: _____ ft²
- Approximate Impervious Surface Lot Coverage: _____%



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Additional Documents Required:

- Existing Subsurface Sewage Treatment System Compliance Inspection (when applicable)
- New Subsurface Sewage Treatment System Design (when applicable)
- Building Plans and/or floor plans (must include elevation drawings for front, side, and rear)
- Photograph and floor plan of structure – For moved-in structures only.
- Access approval from Road Authority (*MNDOT, County Highway Department, or Township)
- Erosion Control Addendum
- Tree Inventory & Replacement Plan (*Required if removing trees greater than 6 inches in diameter)
- Mineral Resources Notification Form (*Required if dwelling is located within the Mineral Resources Overly District)

Fees:

Fees are based on the **finished value** of the proposed project (not including the land value).

- Agricultural Structure \$2 per \$1,000 of finished value. Minimum \$ 100.00
- Residential Dwelling \$4 per \$1,000 of finished value. Minimum \$ 200.00
- Residential Accessory Structure \$2 per \$1,000 of finished value. Minimum \$ 100.00
- Commercial Structure \$6 per \$1,000 of finished value. Minimum \$ 250.00
- Commercial Accessory Structure \$3 per \$1,000 of finished value. Minimum \$ 150.00
- Industrial Structure \$7 per \$1,000 of finished value. Minimum \$ 350.00
- Signs \$2 per \$1,000 of finished value. Minimum \$ 100.00
- 911 Addressing Fee \$100.00
- Mineral Extraction Notification \$ 46.00
- Decks Abutting Campers - Licensed Campground \$ 50.00
- Relocation of Permitted Deck - Licensed Campground \$ 25.00

ALL APPLICATIONS SHALL INCLUDE A SITE PLAN AT THE TIME OF SUBMITTAL

(Failure to include a complete Site Plan will delay the review of this request and may lead to a denial.)

REQUIRED INFORMATION TO BE SHOWN ON A SITE PLAN:

MAPPING COMPONENTS

- North Point
- Easements
- Property Lines
- Wetlands or Low Spots
- Lakes, Rivers, Streams, Ditches, or any other Water Features
- Road Right-Of-Way
- Bluff and/or Steep Slopes

PROJECT INFORMATION

- Existing Structures
- Existing Setbacks
- Proposed Access Point and Distance from nearest Property Line (if applicable)
- Proposed Structures w/ Dimensions
- Proposed Setbacks

ADDITIONAL INFORMATION

- Septic or Sewer Components
- Proposed Landscaping
- Proposed Erosion Control
- In-Use Well and Abandoned Wells (Sealed and/or Unsealed)
- Proposed Tree Removal
- Impervious Surface w/ dimensions*

*Required on parcels outside of the Agricultural or Conservancy Districts. If coverage appears to exceed the maximum allowed amount, a survey may be required to determine the actual amount of impervious surface coverage.

**** AFTER-THE-FACT PERMITS ARE DOUBLE THE FEE. ****

Site Plan:

- Each application shall include a detailed Site Plan. The Site Plan must include the information listed on Page 1 when applicable (*Impervious only applicable in Shoreland Districts):

Example:

